

# ANNUAL CONFERENCE & DESIGN EXPO

# **BOOTH REGULATIONS**

TxA adheres to guidelines set by the International Association of Exhibitions and Events

#### IN-LINE BOOTHS

- Typically 10 ft × 10 ft (3.05 m × 3.05 m). Larger multiples (10×20, 10×30, etc.) follow same rules.
- Maximum display height: 8 ft (2.44 m) in the rear half of the booth.
- Front half of booth (within 5 ft of aisle) limited to 4 ft (1.22 m).
- When three or more booths are combined, the 4 ft height restriction applies only to portions within 10 ft of neighboring booths.

#### CORNER BOOTHS

- In-Line Booth at the end of an aisle with exposure on two sides.
- Follows same height and line-of-sight restrictions as In-Line Booths.

#### **END-CAP BOOTHS**

- Usually 10 ft deep × 20 ft wide.
- Back wall may be 8 ft high across 10 ft center width.
- Within 5 ft of side aisles, maximum display height is 4 ft.

#### **PENINSULA BOOTHS**

- $\bullet$  Exposed on three sides, usually 20×20 ft or larger.
- If backing to In-Line Booths, back wall must be 4 ft high within 5 ft of aisles.
- Center back wall may reach 16–20 ft including signage.
- Double-sided signs must be set back 10 ft from adjacent booths.

#### SPLIT-ISLAND BOOTHS

- Two Peninsula Booths back-to-back.
- May use entire cubic content up to 16-20 ft.
- No sightline restrictions on shared back wall.
- Hanging signs must be set back 10 ft from adjacent booths.

#### ISLAND BOOTHS

- Exposed on all four sides; usually 20×20 ft or larger (minimum 400 sq ft).
- Full cubic content may be used up to 16-20 ft, including signage.

#### HANGING SIGNS AND BANNERS

Hanging signs are permitted only in Island, Peninsula, and Split-Island Booths. They are not allowed over In-Line, Corner, or End-Cap Booths without permission of show manager.

- Maximum height for hanging signs (top of sign to floor): 20 ft, unless venue restrictions differ.
- Signs must be set back at least 10 ft from neighboring booths.
- Double-sided signs must be positioned to face inward, avoiding obstruction to neighboring exhibitors.

## **DEMONSTRATION AREAS**

Demonstrations are not permitted at this time.

## SUMMARY TABLE OF BOOTH REGULATIONS

BOOTH TYPE	DIMENSIONS	MAX HEIGHT	NOTES
In-Line	10x10 ft (or multi- ples)	8 ft back/4 ft front	Sightline restric- tions apply
Corner	In-Line with two sides open	8 ft back/4 ft front	Sightline restric- tions apply
End-Cap	10x20 ft	8 ft center / 4 ft side zones	Restrictions near aisles
Peninsula	20x20 ft or larger	16-20 ft	Back wall restric- tions; 10 ft sign setback
Split-Island	2 Peninsulas back- to-back	16-20 ft	No sightline restric- tions; 10 ft sign setback
Island	≥ 20x20 ft (400 sq ft)	16-20 ft	Full cubic use per- mitted
Extended Header	In-Line 20 ft+ with header	Header 8 ft	Header width/depth restrictions